

EMPLOYMENT OPPORTUNITY

Bilingual Case Manager

The Angel Harvey Family Health Center of the Infant Welfare Society of Chicago (IWS), a comprehensive, community-based health center in Chicago's Logan Square neighborhood, is seeking a Full-Time Referral Coordinator (Bilingual English/Spanish).

Responsibilities

The Case Manager is responsible working in collaboration with Provider's and Therapist to assess client's behavioral health needs, provide case management and referrals to other needed services; provide support to children in crisis as they transition to next level of care; provide translation for Spanish speaking monolingual families, and manage the intake function for the counseling program.

Knowledge, Skills, and Abilities

The Case Manager must have a Bachelor's degree preferably in Social Work, Psychology, Public Health, etc. The successful candidate will have a working knowledge of Electronic Medical Records (EMR) and knowledge of MS Office or Office Suite and familiarity with diagnoses in the DSM-V. The candidate must have exceptional telephone skills and excellent skills in communicating with many types of people clearly, efficiently, and politely. Experience in a health care setting is a plus.

Required Qualifications

- Bachelors **required**
- 0- 3 years healthcare experience **preferred**
- Bilingual skills (English/Spanish) **required**

Organizational Overview

IWS envisions a community with healthy bodies and healthy minds, and for more than 100 years and counting, we have fulfilled its mission to empower children and families to lead healthy and productive lives. IWS serves vulnerable communities, providing access to a continuum of integrated and coordinated health care, including pediatric health, adult health, prenatal care, oral health, child development, behavioral health, optometry, care coordination, and nutrition and exercise programs.

If interested, please submit resume to Candice Collier at collierc@infantwelfare.org.

